

Data Subject: Professional Contractors/Service Providers

For the purpose of data protection legislation, including the UK Data Protection Act 2018, the UK General Data Protection Regulation (UK GDPR), the UK Privacy and Electronic Communications Regulations 2003 (PECR), and other applicable legislation, the controller is:

Edison Young People (Edison) (Group companies: Unity Residential Care Services Limited and The Place Young People's Company) Unit 2, Lyme Vale Court, Lyme Drive, Stoke on Trent, ST4 6NW

For queries to this notice please contact our Data Protection Officer at – dpo@theprivacyworx.com

As a supplier of professional services to Edison, we hold the following information about you:

- Name
- Contact details
- Job title
- Bank Details (sole traders, partnerships)
- Qualifications & Certificates
- DBS ID
- Age
- Reports, Assessments & Evaluations

We hold and process this data for the legitimate interest of fulfilling a business-to-business contract with your organisation or to satisfy and manage a contract with yourself.

If we are unable to process this data, we would not be able to continue with our contract with you.

We will retain reports, assessments and evaluation records data for up to 75 years from termination of the contract in line with our regulatory and statutory obligations. Any other, such as data relating to our contract with you will be kept for 7 years to conform to our legal & reporting obligations.

At the conclusion of all relevant retention periods, physical documents containing your personal data will be shredded, and all personal data held electronically will be deleted.

You have the qualified right to request: access to and porting of your data; rectification or erasure of the data; restriction of processing or to object to the processing.

Any changes we may make to this notification in the future will be posted on this page and where appropriate notified to you by e-mail.

You also have a right to lodge a complaint with a Supervisory Authority, for example the [Information Commissioner's Office](https://ico.org.uk/) or http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080